

**PERKINS TOWNSHIP TRUSTEES
REGULAR SESSION**

October 13, 2015

Perkins Township Trustees met on Tuesday, October 13, 2015 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

MINUTES

Mr. Coleman moved to approve Special Session meeting minutes for special meetings held on June 23, June 25, July 16, August 12, September 22, and December 15, 2014; and Regular Session Minutes for May 26, 2015; and 2015 Budget Hearings held on June 29 and June 30, 2015. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

FINANCIAL REPORTS

Mr. Coleman moved to approve financial reports as of October 9, 2015. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

PUBLIC HEARING

Request from Cedar Point Park LLC for property located at 3307 Cleveland Road and 3315 Cleveland Road to amend the Zoning Map from R-1/Single-Family Residential to I-1 Light Industrial District for proposed Sports/Recreational Complex
Mrs. Gildenmeister read the following notice:

The Perkins Township Trustees will hold a public hearing on a request from property owner Cedar Point Park LLC for property located at 3307 Cleveland Road and 3315 Cleveland Road. The request is to amend the zoning classification from the current "R-1A"/Single Family Residential to "I-1"/Light Industrial.

The hearing will be held at 6 pm on Tuesday, October 13, 2015 at the Perkins Township Services Facility, located at 2610 Columbus Ave, Sandusky, Ohio 44870. If the public hearing on this matter is to be continued, the date and time will be determined by the Perkins Township Trustees.

Application, maps, and other correspondence relating to proposed zoning change are available for public inspection at Perkins Township Services

Facility, located at 2610 Columbus Ave, Sandusky, OH 44870 from 8AM - 4PM.

PERKINS TOWNSHIP TRUSTEES

Jane Gildenmeister, Fiscal Officer

Publication Date: September 21, 2015

Planning and Development Director Boyle commented that the Cleveland Road properties have been acquired for future use as a sports/recreational complex in conjunction with the abutting Griffing Airport property. The current R-1 /Single-Family Residential District does not permit the use of the property for the proposed privately-owned recreational complex. The I-1/Light Industrial District would accommodate the proposed sports complex, and the zoning change would result in a consistent zoning pattern with all other adjacent and nearby properties in this part of the township. The application has been reviewed by township departments and Erie Regional Planning, and the township Zoning Commission had conducted a Public Hearing. Mr. Boyle commented the requested zoning change would conform to the Township's Comprehensive Plan which has designated this property for future commercial use.

Mr. Coleman asked if anyone present would like to speak in favor of the zoning change. Mr. Duff Milkie, speaking for Cedar Fair, commented that the request tonight is to enable transforming the former Griffing Airport into a premier youth athletics facility. He remarked that the collaboration between Huron Township, Sandusky City, Perkins Township and Cedar Fair has been tremendous. We are excited about making this park a reality, Mr. Milkie said.

The first phase of the sports complex plan includes a championship baseball/softball field, a championship soccer field, seven multipurpose fields for baseball, softball, soccer or lacrosse, a mobility challenged t-ball field, batting cages, a pitching mound area, a miniature golf course, a trampoline area, picnic grove, concession stands and restroom buildings, an administrative building, an enclosed trash area, and off-street parking with 458 parking spaces. There is a second phase for development of the overall property planned but the details have not been completely worked out at this time.

The sports complex plan for Erie County is a huge construction and financial undertaking which parallels many other recognized first-class facilities Sports Force operates. With the wide range of first rate entertainment attractions and accommodations in the area this facility will be highly sought out by teams, leagues and visitors. A new sports park will attract visitors, create new jobs, strengthen businesses and improve Perkins Township's and Erie County's future.

Director Boyle commented we are in the planning stage and various details need to be worked through. Access to the properties must still be resolved with ODOT and the Township, and the architecture of buildings and open areas needs further discussion with Sports Force.

Chairman Coleman asked if anyone would like to speak against the zoning change.

Gary Toll, 333 Cedar Point Road, commented that the proposed complex would take up a huge amount of lakefront acreage and he is concerned about the affect night lighting will have on the surrounding neighbors and wildlife. He compared the proposed sports complex to Cleveland Lakefront Airport. Mr. Toll is worried about a possible negative impact on the wetlands from night lighting and loud noise. He questioned if this proposed project would end up like past commercial projects in that area that were started but never finished.

Mr. Boyle commented that ODNR and Erie MetroParks are working together to connect walking and hiking trails in the MetroParks to the sports complex. EPA will also have input on the placement of buildings and playing fields. He observed that the sport complex replaces an airport and the sports park is a comparable use of the land.

Mr. Milke commented that Cedar Fair has done extensive research with the intention to preserve the wetlands and at the same time provide visitors' access to Lake Erie.

At 6:16 p.m. Mr. Ferrell moved to close the public hearing. Mr. Coleman seconded. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

Mr. Ferrell commented that Cedar Fair is a prosperous business and has a history of developing thriving recreational parks throughout the country. He said the proposed sports complex is a first rate project which brings Sandusky City, Perkins Township and Erie MetroParks all working together. The complex will bring jobs and visitors to the area. It is a first class jewel in the community, he said.

Mr. Lang commented that he appreciates Mr. Toll's concerns. He feels that perhaps there will be no greater level of noise from a seasonal sports park than there was with the airport formerly located on a portion of the property.

Mr. Coleman commented that he appreciates all comments received and he is aware that a few things need to be addressed. The sports complex is an excellent use of the land and will preserve the wetlands there. It will be a good, safe place for children to get outdoors, enjoy fresh air and play sports; he hopes that our local sports teams will have opportunities to play there. Mr. Coleman said the complex will be bringing additional fiscal activity to the Township, and he looks forward to the project progressing on schedule.

**Resolution 2015-187
AMEND ZONING MAP**

3307 CLEVELAND ROAD AND 3315 CLEVELAND ROAD

Mr. Ferrell moved to approve amending the Zoning Map for property located at 3307 Cleveland Road and 3315 Cleveland Road from R1/Single Family Resident to I1/Light Industrial for a proposed sports/recreational complex, with the condition that all agencies are in agreement. Mr. Coleman seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

NEW BUSINESS

Director of Erie County Environmental Health Mr. Bob England had requested to be on the agenda tonight to give a brief Health Department update, and Mr. Coleman moved on the agenda.

Presentation - Health Department

Erie County Health Department Director of Environmental Health Bob England, commented that the health department takes the environmental health of the community very seriously. The Environmental Health division monitors the safety of commercial food service within Erie County. Perkins Township is unique in that it is the largest economic corridor in Erie County, providing 60% of the counties food service activity. Mr. England commented there have been no food-borne illnesses reported in Perkins Township. He attributes that to extensive serve-safe supervisor training. 35% of the Health Department's food service training time is spent in Perkins Township. Mr. Coleman thanked Mr. England for his report and expressed appreciation to the Health Department for its commitment to providing outstanding and important training for food service industries within Perkins and Erie County.

Mr. England commented there is a memo of understanding with urbanized areas in Erie County for Erie Soil and Water to monitor and create a data base for storm sewer outfalls. It documents condition, volume, size and how much water can be accommodated. The storm water management project is progressing and doing well. Mr. Coleman thanked Mr. England for his updates and asked that he let the Township know if he sees anything that we can do to help.

Resolution 2015-188

HIRE BRENDAN SHERIDAN AS PART TIME PATROL OFFICER

Mr. Coleman moved to hire Thomas Brendan Sheridan as part time patrol officer at the pay rate of \$12.50 per hour, effective October 14, 2015. Mr. Ferrell seconded. Chief Klamar commented that Officer Sheridan has worked at the Township as both a part time and a full time officer. Recently he had an opportunity out of state but would like to return to Perkins in the available part-time officer position. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-197

HIRE SETH STRECKER AS PART TIME PATROL OFFICER

Mr. Coleman moved on the agenda to hire Seth Strecker as a part time patrol officer at the pay rate of \$12.50 per hour, effective October 14, 2015. Mr. Ferrell seconded. Chief Klamar commented that Officer Strecker is a new officer in the Township and he is looking forward to working with him. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

This Resolution is intentionally out of order.

Resolution 2015-189

ACCEPT ROCK SALT ANTITRUST LITIGATION SETTLEMENT AND INCREASE CERTIFICATE OF ESTIMATED RESOURCES

Mr. Coleman moved to accept the Rock Salt Antitrust Litigation Settlement in the amount of \$3,586.18 and increase the Certificate of Estimated Resources in the Gasoline Tax fund for the settlement. Mr. Ferrell seconded. Mr. Coleman commented that earlier this year the Ohio Attorney General had announced an \$11.5 million settlement with Morton Salt Inc. and Cargill Inc. to resolve allegations that the companies conspired with each other causing governments to pay higher prices for rock salt used to make icy roads safer for travelers. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution-2015-190

SUPPLEMENTAL APPROPRIATION IN THE GASOLINE TAX FUND

Mr. Coleman moved to approve a Supplemental Appropriation in the Gasoline Tax fund for the \$3,586.18 Rock Salt Settlement. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-191

ACCEPT THE ERIE COUNTY COMMUNITY FOUNDATION GRANT IN THE AMOUNT OF \$2,115 FOR THE PURCHASE OF AN EXPRESSION SWING AND INCREASE THE CERTIFICATE OF ESTIMATED RESOURCES

Mr. Coleman moved to accept The Erie County Community Foundation grant in the amount of \$2,115 for the purchase of an Expression Swing to be installed in Strickfaden Park and increase the Certificate of Estimated Resources in the Park Development fund for the grant. Mr. Ferrell seconded. Superintendent Jackson commented the swing is a face-to-face swing for parents and small children to face each other as they swing. It is a very nice addition to the playground equipment that was installed at Strickfaden Park in September. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-192

SUPPLEMENTAL APPROPRIATION IN THE PARK DEVELOPMENT FUND

Mr. Coleman moved to approve a Supplemental Appropriation in the Park Development fund for the \$2,115 Erie County Community Foundation grant. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-193

RESCIND RESOLUTION 2015-182 STREET LIGHTING CERTIFICATION

Mr. Coleman moved to rescind Resolution 2015-182, Street Lighting Certification. Mr. Ferrell seconded. Mrs. Gildenmeister commented that Res. 2015-182 had been approved on September 23 and forwarded to the County Auditor on September 23. Before the Auditor Office had begun processing the certification, Mrs. Gildenmeister was made aware of new technology that would more accurately sort parcels of property for street lighting assessment. She requested to rescind Res 2015-182 and to approve a revised assessment. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-194

CERTIFICATION OF ANNUAL STREET LIGHTING ASSESSMENT

Mr. Coleman moved to approve Res 2015-194 Annual Street Lighting Certification to replace Res 2015-182 that was rescinded through Res 2015-193. Mr. Ferrell seconded. Mrs. Gildenmeister commented through the use of new technology she had reviewed all lighting district street lighting assessments with greater accuracy; parcels had been removed, added or updated. The number of assessed parcels had been reduced as was the Fiscal Officer fee. Throughout the year parcels are combined and new lighting districts requested. Changes make the street lighting district assessment a continuing work in progress and we need to take advantage of new technologies on the market. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-195

**ACCEPT ERIE COUNTY SOLID WASTE MANAGEMENT DISTRICT GRANT
AND INCREASE CERTIFICATE OF ESTIMATED RESOURCES**

Mr. Coleman moved to accept Erie County Solid Waste Management District grant in the amount of \$1,000 for recycling collections and increase the Certificate of Estimated Resources in the Road and Bridge fund for the grant. Mr. Ferrell seconded. Superintendent Jackson commented the grant can be used for recycling collections of tires, appliances, electronics and yard waste. The Township has 12 months to complete collections. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-196

SUPPLEMENTAL APPROPRIATION IN THE ROAD AND BRIDGE FUND

Mr. Coleman moved to approve a Supplemental Appropriation in the Road and Bridge Fund for the \$1,000 Solid Waste Management grant. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-198

**APPOINT TO PERKINS PARK BOARD
BOB MCDOWELL AND DONNA ANDRES**

Mr. Coleman moved to appoint to Perkins Park Board Mr. Bob McDowell and Ms. Donna Andres. Mr. Ferrell seconded. Mr. Lang commented that there have been open seats on the Park Board for several months; Mr. McDowell and Ms. Andres are willing and able to sit on the board and he recommended their appointment. Mr. Coleman welcomed both to the Park Board and said it is nice to have them on the team.

DEPARTMENT REPORTS

Fire Department – Chief Wohlever

- The department has been very busy in Perkins Schools.
- Reminded us of the importance of installing smoke detectors and to change their batteries at the time change. The number of fires in Perkins has lowered over the

years. He cannot absolutely credit this decrease to the use of smoke detectors but they certainly can help.

Highway Department – Superintendent Jackson

- Mr. Jackson had mentioned at an earlier meeting the possible purchase of a flashing radar speed sign for stationary installation at Meadowlawn School in an effort to make the roads in the school vicinity safer. Mrs. Gildenmeister distributed to members of the Board an information packet highlighting the operation and features of a School Zone Radarsign System with the EZ Comm remote management system. The series time switch allows the system to program the sign for the entire school calendar. Mr. Jackson commented that the flashing beacon-radar sign is battery powered, can interface with the portable radar speed sign recently purchased for use in the Police Department, and is free of extra cost to the Township. The software can be used to review traffic speeds through the school zone, and the traffic speed and time data can be shared with our Police and other Township departments. After brief discussion Mr. Ferrell offered the following resolution.

Resolution 2015-199

PURCHASE OF RADAR SPEED SIGN

Mr. Ferrell moved to authorize the purchase of a Radarsign-Beacon Safety system package at a price not to exceed \$20,000. Mr. Coleman seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-205

APPROVE INTERFUND TRANSFER FROM GENERAL FUND TO ROAD AND BRIDGE FUND

Mr. Ferrell moved to approve a \$20,000 Interfund Transfer from the General Fund to the Road and Bridge fund for the purchase of the Radarsign-Beacons Safety system package. Mr. Coleman seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-206

INCREASE CERTIFICATE OF ESTIMATED RESOURCES

Mr. Ferrell moved to increase Certificate of Estimated Resources in Road and Bridge Fund for the radarsign transfer. Mr. Coleman seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-207

SUPPLEMENTAL APPROPRIATION IN ROAD AND BRIDGE FUND

Mr. Ferrell moved to approve a \$20,000 supplemental appropriation in the Road and Bridge fund for the purchase of the Radarsign-Beacons Safety system package. Mr. Coleman seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution number deliberately out of order.

- Mr. Jackson reported that the total cost of 2015 concrete road work on 3.07 miles of Perkins Township highways is \$255,251. Currently H&J Construction is working on Jeannette, Donair, Hoffman Dr, Stoneway Dr W, Rods Dr, Birchwood Dr, Cambridge Cir, and Stonyridge Dr. In 2016 the concrete road work cost is estimated at \$195,000.
- Leaf pickup throughout the Township is planned to begin on October 26; dates and locations will be posted on the website. Only leaves should be placed along the curb; sticks and debris will damage the machine. On November 8th and 9th Perkins residents may drop off leaves and yard waste at Barnes Nursery free of charge.
- Salt barn construction is scheduled to begin October 16th.
- Mr. Jackson commented that Perkins Schools Technology Repair Technician Bradley Streng was present at tonight's meeting. He and Mr. Streng had discussed if it would be possible for Perkins Schools to have access to the Township repeater at Perkins Cemetery. Mr. Streng commented that following a recent school evacuation the school determined it was necessary to upgrade its emergency notification system and needed to have direct communication with law enforcement. He said he was just made aware of a grant available to help the school upgrade its emergency system but that the grant application is due October 16th. Having access to the repeater would enhance the schools' grant application. He asked if the Board would consider allowing Perkins Schools access to the Township's repeater.
- Mr. Coleman commented that this was a good concept and the Township is not using the repeater. Mr. Ferrell does not see any reason why we would not grant access to the schools but he requested a legal opinion from Township's solicitor.

Due to the grant deadline date this Friday, Mr. Coleman offered the following motion.

MOTION

Mr. Coleman moved to affirm for Perkins Local School District access to Perkins Township repeater located at Perkins Township Cemetery for use with private ban radio communication and, to consult with Township legal counsel to work out the details. Mr. Ferrell seconded. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Mr. Jackson commented that Perkins Schools would like to start a tradition in our schools and community honoring our Veterans in a special way. Perkins Schools is planning special events in honor of Veterans Day during the week of November 9th. The Perkins Schools Veterans Committee has asked Mr. Jackson to be a part of the Perkins Schools veterans program honoring veterans the week of November 11-13. He will speak at two school assemblies and then at the high school the week of November 11. Mr. Jackson is a retired Air Force veteran.

Police Department – Chief Klamar

- Chief Klamar had received two letters of resignation today and he asked if the Board would consider accepting them at this time.

Resolution 2015-200

RESIGNATION OF AARON BRAMEL

Mr. Coleman moved to accept the resignation of Reserve Officer Aaron Bramel, effective October 13, 2015. Mr. Ferrell seconded. Chief Klamar commented that Mr. Bramel's position at the Ohio veteran's Home Police Department makes it difficult for him to fulfill his duties as Reserve Officer. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

Resolution 2015-201

RESIGNATION OF JUSTIN GIOFFREDO

Mr. Coleman moved to accept the resignation of Officer Justin Gioffredo, effective October 13, 2015. Mr. Ferrell seconded. Chief Klamar commented that Mr. Gioffredo's pursuit of his own business along with working another full time position has made it tough for him to fulfill his obligations at Perkins. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Chief Klamar commented that some time ago a Ski Doo mobile was confiscated as evidence and has been stored in the Township. The case has been closed and an owner of the mobile has not been located. There is no interest in the machine from the party that the Ski Doo was seized from. Since so much time has passed and no rightful owner of the machine has been found, Chief Klamar asked that the Ski Doo be declared surplus and disposed of.

Resolution 2015-202

DECLARE SKI DOO SURPLUS

Mr. Coleman moved to declare a Ski Doo as surplus and to dispose of in a manner of best interest to the Township. Mr. Ferrell seconded. Chairman Coleman suggested in addition to EBay or GovDeals, to run a For Sale ad in the local paper. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Chief Klamar commented that the Township has ownership of a 2009 vehicle that had been outfitted as a K9 vehicle. It is a functional vehicle without siren or light bar and is of no use to the Township. Kelley's Island has expressed an interest in purchasing the vehicle for its new K9 unit. Chief Klamar considered an offer of \$2,000 was a fair price in an effort to be helpful to another law enforcement department to outfit its new K9 department.

Resolution 2015-203

DECLARE 2009 CHARGER SURPLUS

Mr. Coleman moved to declare a 2009 Dodge Charger surplus and to sell the vehicle for not less than \$2,000 to Kelley's Island Police Department, pending opinion of legal counsel. Mr. Ferrell seconded. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Chief Klamar commented that the Sandusky Register had recently reported on underage alcohol sales in Erie County. A study had been funded through Erie County Safe Communities and the results published in the paper. He said of the

twelve convenience stores, drive-throughs and service stations located in Perkins, seven had been identified as selling liquor to a minor. The department will follow up.

- Chief Klamar reported on data gathered by the Township's recently purchased 'your speed is' sign. The sign registers vehicles going in one direction. Most drivers are going to work and coming home from work. Vehicle count will be useful when applying for grants. Chief said of the vehicles registered an entire day on Eastwood, 13 were traveling 10 mph over the speed limit; 103 were 5 mph over the limit and 310 were traveling at 25 mph. Drivers see their speed, and then slow down if they are over the limit. Only positive comments have been received; the speed sign has worked. The 'your speed is' sign is moved weekly.
- Chief Klamar commented that NASA Plum Brook Station will conduct a controlled deer hunt with the Ohio Department of Natural Resources, Division of Wildlife on Saturday November 14, and December 12, 2015, and January 16, 2016, 7:00 a.m. to 4:30 p.m. During those periods it is likely that gunshots will be heard coming from within Plum Brook Station. The purpose of the hunt is to lower the deer population at Plum Brook Station to a more acceptable level, consistent with good wildlife management practices.

Planning and Development – Director Boyle

- Safe Routes to Schools update – At the first meeting of the “steering committee” discussion included an overview of the process to update the Plan, and assignment of tasks.
- Commercial Real Estate Roundtable – A proposed “Commercial Real Estate Roundtable” is scheduled by Key Bank for Thursday, October 29th at the Township's Services Facility Building. The purpose of the meeting is to provide information to local businesses on business plans, commercial lending requirements, the loan approval process, and local permitting,
- Proposed Residential Code & IPMC Appeal Board update – Staff are working to finalize a “draft” resolution related to the establishment of an appeal board to hear any appeals filed under the Residential Code of Ohio (RCO) and the International Property Maintenance Code (IPMC). That Appeal Board will provide property owners with an opportunity to file an administrative appeal locally concerning orders issued by the Building Official or Zoning Inspector related to those Codes. Trustees will need to appoint members to this Appeal Board once a resolution is adopted to establish the Board.

Resolution 2015-204
ESTABLISH A RESIDENTIAL BUILDING CODE AND
PROPERTY MAINTENANCE CODE BOARD OF APPEALS

Mr. Coleman moved and Mr. Ferrell seconded

WHEREAS, Perkins Township has adopted the Residential Code of Ohio and the International Property Maintenance Code, and

WHEREAS, the Residential Code of Ohio and the International Property Maintenance Code are intended to ensure the public health, safety and welfare of the community, and

WHEREAS, property owners are required to comply with the requirements of the Residential Code of Ohio and the International Property Maintenance Code, and said property owners have the right to appeal decisions and orders issued by the Township,

NOW, THEREFORE, BE IT RESOLVED BY THE PERKINS TOWNSHIP BOARD OF TRUSTEES THAT:

Section 1. There is hereby established a board to be called the Residential Building Code and Property Maintenance Board of Appeals hereinafter referred to as the “Board”. That Board has the authority to consider and decide appeals related to decisions or orders issued by the Township related to the Residential Code of Ohio and the International Property Maintenance Code.

Section 2. This Appeal Board shall consist of five (5) members appointed by the Board of Township Trustees. The terms of members shall be of such length and so arranged that the term of one member will expire each year. Each member shall serve until his or her successor is appointed. Vacancies shall be filled for an unexpired term by the Board of Township Trustees. Members of the Board may be removed due to failure to attend two (2) or more consecutive meetings, for non-performance of duty, misconduct in office or other cause by the Board.

Section 3. Members of this Appeal Board shall have experience in one of the following professions, disciplines, or trades:

- (1) Registered architect or engineer
- (2) Registered design professional with structural engineering experience
- (3) Registered design professional with mechanical plumbing experience
- (4) Registered design professional with electrical experience
- (5) Registered design professional with fire protection engineering experience
- (6) Contractor with a minimum of five (5) years’ experience in building construction or mechanical, electrical or plumbing
- (7) Fire prevention experience in a Fire Department with a minimum of five (5) years’ experience

Section 4. The Board shall meet at least once annually, and by a majority vote select one of its members as a “Chair” and one member as a “Vice Chair”.

Section 5. The Board shall establish rules and regulations related to the transaction of its business and the Board shall maintain a record of its agendas, meeting minutes, and determinations and actions.

Section 6. The presence of three (3) members of the Board shall be necessary to hold a meeting. The concurrence of three (3) members of the Board is necessary to vary any application of the provisions of the Residential Code of Ohio or the International Property Maintenance Code or to reverse or modify an order of the Building Official or Zoning Inspector.

A member of the Board shall not vote on an issue before the Board if he/she has not attended the public meeting concerning the same and heard all evidence presented.

The Board shall hear testimony of any interested party. The Board also has the power to administer oaths.

The Board may go into executive session as permitted by State Law.

Section 7. The Board shall submit a report to the Township Board of Trustees, in January of each year, which summarizes the decisions of the Board during the preceding reporting period.

Section 8. The Board of Township Trustees hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in open meetings of this Board, and that all deliberations of the Board which resulted in formal action were taken in meetings open to the public in full compliance with applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Adopted: October 13, 2015

Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

Trustees will appoint Board of Appeal members at the next regular session meeting.

Zoning – Zoning Inspector Sherlund

- Mrs. Sherlund commented that townships are given the authority under the Ohio Revised Code to demolish a house that has been ordered demolished by the Chief Building Official. A house at 314 E Strub Road has been an ongoing nuisance abatement issue. She had visited the property on August 10, 2015. At that visit the house was found to be more than 70% in disrepair. Over the years neighbors have filed numerous complaints. The Township has followed ORC rules and regulations in repeated efforts to help the owner bring the house into conformity. The property owner has made no effort to repair or bring the property to compliance. Mrs. Sherlund requested the Board to schedule a public hearing in regards to the demolition of the house that has not been brought into compliance.

MOTION

Mr. Coleman moved to schedule a Public Hearing for October 27, 2015 at 6:05 p.m. in regards to the demolition of a house located at 314 E. Strub Road, Sandusky. Mr. Ferrell seconded. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Mrs. Sherlund commented that a property at 615 E. Bogart Rd has been a nuisance abatement issue multiple times. The owner has been notified several times over the years of property compliance matters but the property has never been cleaned up. The neighbors have filed numerous complaints. In addition to other compliance issues, shrubs are growing out of the in-ground swimming pool. In September 2015 the property owner was notified that the swimming pool must be completely filled. The problems have been four years in the making and conditions are now out of control. Mrs. Sherlund said the property owner has not taken the necessary steps to bring the property to conformity and the condition is going backward in steps to be compliant. Mrs. Sherlund requested the Board schedule a public hearing in regards to the demolition of the swimming pool that has not been brought into compliance.

MOTION

Mr. Coleman moved to schedule a Public Hearing for October 27, 2015 at 6:20 p.m. in regards to the demolition of an in-ground swimming pool located at 615 E. Bogart Road, Sandusky. Mr. Ferrell seconded. Roll call: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion carried.

- Mrs. Sherlund commented that Intern Jason Werner is wrapping up an economic development document of commercial buildings in the township, filled versus vacant buildings. To date almost 1,000 businesses have been identified in Perkins Township. This is valuable information to use in the future to help bring people in to Perkins and to market our efforts in the future. The next step is to map vacant properties.

NOTICES/CORRESPONDENCE

Mrs. Gildenmeister commented that correspondence had been received from Hoty Enterprises regarding additional roadwork required by the Township to the Laura's Lane roadway. The work has been completed but it needs sealing. The company doing the sealing cannot perform the work with the sealant required by the Township until 2016. Until the required sealing is complete, Hoty is required to carry a bond in the full amount of the project, which is very expensive. They requested the Township to accept their work now with the provision that they will sign an agreement binding them to finish the work. Chairman Coleman commented that the Board had taken their request to Township solicitor and they are waiting for his legal opinion.

Erie County Engineer John Farschman had responded to a letter that the Township had sent to him regarding the assignment of Superintendent Jackson to perform inspections on Perkins Township road construction improvement projects. It is now Mr. Jackson's responsibility to assure all road construction for Perkins Township satisfies the contract documents. The Engineer Office will make its resources available to Mr. Jackson. As to

inspection itself, their office would provide services on an as needed basis, if they have or can acquire staffing to do so. They would require written authorization for their services with the stipulation that they would be fully reimbursed at their actual cost. Right now Mr. Freshman's office has no one available who is qualified to supplement performing inspections. Alternatively, he suggested Trustees might consider hiring an outside consultant to assist with inspection.

Chairman Coleman commented there is a gentleman's agreement that the Engineer's office workload is great and that Mr. Jackson or a consultant will perform inspections on Township projects. Trustees desire to have Mr. Jackson work hand in hand with the Engineer's office and that the Engineer's office keep in its hands the final approval of all road improvements made for the Township. The Ohio Revised Code requires that Township projects are filtered through the County.

Mrs. Gildenmeister summarized a notice from Ohio Department of Transportation regarding State and US Bike Route Designation. ODOT is proposing a State and US Bike Route Designation program which would include roadways within Erie County. The program is focused on advancing bicycle and pedestrian transport throughout Ohio. The goals of the program are to ensure the safety and security of non-motorized users on the roadway and to advance bicycle, and pedestrian data collection, and analyses with public transportation operators to support statewide planning. ODOT will be holding meetings throughout District 3 to gather input on bike route locations. A meeting is scheduled at the Erie County Services Center at 247 Columbus Avenue on Friday, October 16th from 9:00 a.m. to 11:00 a.m.

FISCAL OFFICER COMMENTS

Mrs. Gildenmeister gave a brief financial summary as of October 9th

Levy fund balances:

General Fund, \$2.4 million

Road and Bridge Fund, \$227,273

Police Protection Fund, \$721,274

Fire and EMS Fund, \$1.5 million

Road Reconditioning Fund, \$415,085

Check book balance, \$4.4 million.

First and second half real estate tax settlements have been received and there is no other known sizeable revenue expected this year. The remaining fund balances must pay expenses (including payroll) through the final quarter of 2015 and the first quarter of 2016. Township appropriations and revenue are on track as budgeted.

TRUSTEE DISCUSSION – NONE

PUBLIC FORUM

Bill Medley, Taylor Way, expressed concern regarding the supposed purchase of his home association and all its remaining vacant lots by an out of town investment company. His worry is that the investment company supposedly has had the original

home owners' association agreement dissolved. He said the company will not fulfill the care of the property as required by that agreement, the value of his neighborhood will go downhill and the services provided (such as snow plowing) in the original agreement will no longer be performed. He asked if Trustees continue to recognize the Taylor Way Association and Taylor Way PUD.

Mr. Coleman commented that unless things have changed, the Township would recognize the PUD and the Association. Township solicitor will be consulted for a legal opinion. Planning and Development Director Boyle will research Mr. Medley's concerns and confer with legal counsel.

Diane Schafer, 1125 W Bogart Rd commented that Chief Klamar forgot to mention that TRIAD will be held this Thursday at the Erie County Fairgrounds.

Mr. Coleman commented that there being no further public business before the Board, the Board will meet in Executive Session.

At 8:15 p.m. Mr. Ferrell moved to enter into Executive Session pursuant to ORC 121.22 (G) (1) to consider compensation of a public employee. Mr. Lang seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried.

At 8:45 p.m. Mr. Coleman commented that the meeting was back in open session.

The following action was taken.

Resolution 2015-208

HIRE FULL TIME HIGHWAY DEPARTMENT EMPLOYEE

Mr. Coleman moved to hire one full time Highway Department employee (for the road) at a pay rate of \$16.89 per hour, beginning date to be determined. Mr. Ferrell seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-208A

ALLEN JACKSON ADDITIONAL VACATION COMPENSATION

Mr. Coleman moved to increase paid vacation compensation time for Superintendent Allen Jackson by one additional week for a total of three weeks per year, effective November 1, 2015; and to increase paid vacation compensation by one additional week for a total of four weeks, effective January 1, 2016. Mr. Ferrell seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-208B

GARY BOYLE INCREASE IN EMPLOYMENT COMPENSATION

Mr. Coleman moved to approve an increase in employment compensation and employment benefits for additional administrative duties assigned for Planning and Development Director Gary Boyle. Employee shall be paid a base pay increase in the amount of \$7,000 retroactive to June 15, 2015. Beginning January 2016, employee shall be paid in bi-weekly payments each month a salary equal to an annual amount of

\$70,000, with an hourly rate of \$33.65; and beginning January 2017, an annual amount of \$71,000, with an hourly rate of \$34.13.

Further, to approve one additional week of paid vacation for a total of five weeks per year, effective January 1, 2016. Mr. Ferrell seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried.

There being no further business before the Board, Mr. Ferrell moved to adjourn. Mr. Coleman seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried. Meeting adjourned at 8:50 p.m.

Timothy Coleman, Chairman

Jane Gildenmeister, Fiscal Officer