

**PERKINS TOWNSHIP TRUSTEES
REGULAR SESSION**

October 27, 2015

Perkins Township Trustees met on Tuesday, October 27, 2015 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda as presented. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

MINUTES

Mr. Coleman moved to approve minutes for September 14, 2015 meeting. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

FINANCIAL REPORTS

Mr. Coleman moved to approve financial reports as of October 22, 2015. Mr. Ferrell seconded. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

PUBLIC HEARING

Chairman Coleman opened the public hearing at 6:05 p.m. in reference to the demolition of a house on property located at 314 E. Strub Rd. Sandusky.

Mrs. Gildenmeister commented two Public Hearings are scheduled to be held at this meeting. She read the Published Legal Notice of Public Hearing for the first hearing.

Notice of Public Hearing

Perkins Township Trustees will hold public hearings on the following matters:

Demolition of a house on property located at 314 E. Strub Rd. Sandusky, OH 44870 pursuant to ORC 505.86. County records indicate that this property at 314 E. Strub Rd. is owned by Starlin Jackson.

Demolition of an in ground swimming pool on property located at 615 E. Bogart Rd. Sandusky, OH 44870 pursuant to ORC 505.87. County records indicate that this property at 615 E. Bogart Rd. is owned by Linda E. Lucal Etal.

The above hearings will be held at 6:05 PM and 6:20 PM on Tuesday, October 27th, 2015 in the public meeting room of Perkins Township Services Facility, located at 2610 Columbus Ave, Sandusky, OH 44870. If the public hearing on either of these matters is to be continued, the date and time will be determined by the Perkins Township Trustees at that meeting.

Complaints, maps, and other correspondence relating to the proposed demolitions are available for public inspection at Perkins Township Services Facility, 2610 Columbus Ave. Sandusky, OH 44870 from during normal business hours 8 AM – 4 PM.

Respectfully submitted on behalf of Perkins Township Trustees
Jane Gildenmeister, Fiscal Officer
Publication Date: October 15th, 2015

Planning and Development Director Boyle commented that over time several complaints had been received regarding the unsafe condition of the property at 314 E Strub Rd. The property has been inspected by the Township's Chief Building Official and letters outlining the deficiencies had been sent. There have been no steps to correct the structural and other deficiencies. Mr. Boyle read the following letter:

October 15, 2015
Certified Mail
Mr. Starlin Jackson
1819 Camp St
Sandusky, Ohio 44870

Re: 314 E Strub Road, Perkins Township, Sandusky, Ohio

Dear Mr. Jackson,

We are contacting you regarding property owned by you at 314 E Strub Road which is currently vacant. The building has been declared unsafe, insecure, and structurally defective by the Building Official. The exterior of the structure has sections of siding completely missing; bare wood has been exposed to the elements and is damaged and rotted. The roof and gutters are failing. The basement floor and structural elements are saturated with water which has caused the joists bearing to rot. Organic material, which appears to be mold, may be growing throughout the structure posing a serious hazard to human health. Because the electric is still energized, ceiling light fixtures that are old and rusted are a serious fire hazard and there is the possibility of electrical shock. An inspection of the basement could not be completed because of the severity of the leaks that compromised the structural integrity of the floor to the point that it could safely withstand the weight required by code.

Accordingly, steps must be taken promptly to tear down the structure at 314 E Bogart Road. In this regard, please be advised that a public hearing scheduled for Tuesday, October 27, 2015 at 6:05 p.m. to discuss declaring the structure unsafe and moving forward with demolition of said structure. This meeting will be held at the Perkins Township Services Facility located at 2610 Columbus Ave., Sandusky, Ohio. Attached is a copy of the Legal Notice which appeared in the Sandusky Register on October 15, 2015.

Please respond immediately to us after your receipt of this letter to advise me of your intentions.

Sincerely, Timothy Coleman
Perkins Township Chair, Board of Trustees

C: J. Ferrell, Trustee; J. Lang, Trustee; M. Sherlund, Zoning Inspector; G. Boyle,
Planning & Development Director

Mr. Coleman asked if anyone present would like to speak in favor or against the demolition of the building.

Chief Building Official George Poulos commented that the Township is concerned strictly with the unsafe and insecure structure; the Health Department is concerned with electricity and health hazards. Everything is saturated; the building is very wet and cannot be occupied. The building could be rehabilitated but it is past 70% sound. Vermin are occupying the building.

Mr. Starlin Jackson, 1819 Camp Street, Sandusky, owner of the building on 314 E Stub Rd, commented the an exterminator had been hired and who had declared there were no roaches in the building. He intends to make the required corrections and bring the building up to code. Mr. Jackson asked the Board if it would allow him until April 30, 2016 to complete the work and then have the structure inspected. Mr. Coleman deferred to Building Official Poulos who commented that the cost of the repairs would far outweigh the property's value.

Mr. Dan Benson, 2602 Alpine, commented he has helped Mr. Jackson with repair projects in the past. He is not sure about the cost to make the required repairs; however, \$10,000 is an amount he sees. He presented drawings to the Building Inspector regarding flooring and siding; one wall is compromised, others fine on first level; last year doors and windows were replaced. Partial kitchen and one bedroom and living room floor compromised. Could begin work in two weeks. Over the years, leakage from the roof caused metal to rust.

Mr. Ferrell commented the structure has been in disrepair for many years. Discrepancies were not and have not been repaired. The structure would need to be brought up to current code with the Health Department, licensed electrician, plumber and heating contractors would need to be hired. A complete set of identifiable plans would be required to be submitted in a timely manner.

Mr. Poulos said that water has soaked through the roof and from the second floor down to the first floor. He estimated the cost for just this roof repair would be between \$25,000-\$30,000. In August a letter was sent to Mr. Jackson identifying structural discrepancies. There have been no efforts to complete the required work in a timely manner; no acknowledgement or response to the August letter has been received. The letter required a response as well as a time frame and procedures to bring the structure up to code. There is a grave concern for the people adjacent to the property who live with cockroaches and vermin migrating from the structure to their property and homes. Mr. Poulos is not inclined to grant an extension. However, if Mr. Jackson provides renovation plans within the next 30 days and deposits \$6,000 -\$7,000 in escrow, me may consider an extension.

Mr. Ferrell commented he is concerned about the mold and how the code deals with this in case someone moves into the structure that the Health Department has condemned as not livable.

Mr. Lang questioned if the mold is Black mold? If it turns out that it is Black mold, the affected materials would need to be removed and replaced, and not just repaint the walls and other affected material. The liability would need identified by a professional and the Health Department would be required to approve habitation of the structure if it is Black mold.

Legal Counsel John Coppeler commented if the Board agrees to an extension, could we have \$10,000 in escrow for compliance, 85% done in 90 days, if not demolished? Given the circumstances, if the Board is inclined to grant an extension, place conditions on the extension such as a date work progress plans must be submitted, date work would begin and a reasonable completion date. Measureable conditions would need to be set.

At 6:25 p.m. Mr. Ferrell moved to close the Public Hearing. Mr. Coleman seconded.

Mr. Ferrell commented on Mr. Boyle's testimony in reference to the August letter sent to Mr. Jackson, that no action was taken by Mr. Jackson at that time and nothing was done to mediate the unsafe and insecure deficiencies of the structure. The house continues to sit like it is and is getting worse by the day; the Township cannot take this lightly.

Mr. Ferrell said if the Board agrees to an extension, he would want certain provisions: the payment of \$7,500 in escrow in order to move forward; 90 days compliance from date of approved plan; only one 30 day extension; certification that the structure is insect free; work must be done by licensed contractors; weekly inspections performed and criteria met; and licensed professional certification the structure free of mold. All work must meet Ohio Residential Code. Mr. Ferrell said if extension provisions are not met, the escrow would be forfeited and demolition would begin.

Resolution 2015-209

DEMOLITION OF HOUSE AT 314 E. STRUB RD

Mr. Ferrell moved and Mr. Coleman seconded to grant Mr. Starlin Jackson owner of a house at 314 E. Strub Road, thirty days from October 29, 2015 to present to Township Chief Building Official a set of plans to put right the structural deficiencies and a ninety day compliance agreement from the date of approved plan by the Chief Building Official.

Further,

1. Grant a 30 day extension if 85% of the work is completed per the Chief Building Official

Further, Mr. Starlin Jackson:

2. needs a certificate from a licensed exterminator that the property is roach free, insect free and rodent free
3. A. must submit a contract with a licensed electrical who will be doing the work
B. must submit a contract with a licensed plumber who will be doing the work

- C. must submit a contract with a licensed mechanical who will be doing the work
4. agrees to upgrade electrical, plumbing, mechanicals to current code
 5. agrees to a minimum weekly inspection by Chief Building Official and/or Building Inspector
 6. will present a certificate by licensed professional prior to work starting that the property is free of mold and that mold is remediated
 7. will meet all requirements per the Erie County Health Department
 8. agrees to forfeit \$7,500.00 if any of the above is not met per Chief Building Official for demolition costs
- Further,
9. Township's legal counsel will draft the agreement
 10. Agreement must be signed within 14 days from October 28, 2015; if not, Township will demolish the house

Mr. Ferrell commented that measurable time frames must be set; the neighbors expect a resolution to this complaint. Does Mr. Jackson agree to these terms? Mr. Jackson replied that he does. It is his intention to make all the corrections and be in compliance. He has obtained a general contractor licensed to work in Perkins Township. His target completion date is April 30, 2016 or before.

Mr. Coleman asked if anyone had anything else. There were no further comments.

The roll was called with the resulting vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Legal counsel John Coppeler will draw up and forward an Agreement to Mr. Starlin Jackson who must respond no later than two weeks from today.

At 6:30 p.m. Chairman Coleman opened the public hearing in reference to the demolition of an in-ground swimming pool at 615 E Bogart Rd.

Notice of Public Hearing

Mrs. Gildenmeister read again the legal notice for the second hearing:

Perkins Township Trustees will hold a public hearing on the following matter:

Demolition of an in ground swimming pool on property located at 615 E. Bogart Rd. Sandusky, OH 44870 pursuant to ORC 505.87. County records indicate that this property at 615 E. Bogart Rd. is owned by Linda E. Lucal Etal.

Zoning Inspector Megan Sherlund commented that a certified letter had been mailed to Linda E. Lucal Etal on October 15, 2015 regarding 615 E Bogart Rd and read as follows:

Dear Ms. Lucal:

We are contacting you regarding property owned by you at 615 E Bogart Road which is currently in violation of Ohio Revised Code 505.86. The in-ground pool structure has been declared unsafe, insecure and structurally defective under the International Property Maintenance Code Official. The in-ground swimming

pool was fenced but not securely in place, also for safety and sanitary reasons the pool must be filled in properly. The area is sunken in substantially and it is unclear how stable the area is and if it would support a person's weight.

Accordingly, steps must be taken promptly to abate the condition of the swimming pool at 615 E Bogart Road. In this regard, a public hearing is scheduled for Tuesday, October 27, 2015 at 6:20 p.m. to discuss declaring the swimming pool structure unsafe, and moving forward with demolition of said structure. This meeting will be held at the Perkins Township Services Facility located at 2610 Columbus Ave., Sandusky, Ohio. Attached is a copy of the Legal Notice which appeared in the Sandusky Register on October 15, 2015.

Please respond immediately to us after your receipt of this letter to advise me of our intentions.

Sincerely,

Timothy Coleman

Perkins Township Chair, Board of Trustees

C: J Ferrell, Trustee; J Lang, Trustee; M Sherlund, Zoning Inspector; G. Boyle, Planning & Development Director

Mrs. Sherlund commented that this violation has been an ongoing problem since September 2012. There had been a verbal agreement with the tenant to fill-in the pool and to remove overgrown vegetation. There have been complaints about high grass. The tenant mowed the area. However, this hearing is in reference to the swimming pool that has not been filled in. The swimming pool is a safety hazard; animals are harbored in the vegetation growing in the pool; the fence is not structurally sound and is about to cave in; and it is a blight to the neighborhood.

Mr. Coleman asked if anyone present would like to speak in favor of the demolition of this swimming pool.

Mary Bakewell, Bogart Road, commented that the place has been a mess for over five years. She wants it cleaned up and the swimming pool filled in. The house is falling apart, the fence is falling down, and siding is coming off.

Chairman Coleman asked if anyone would like to speak against the demolition. No one commented.

Mr. Coleman said that this has been an ongoing nuisance and hazard for years. Neighbors have been more than patient and are now insistent that the property be cleaned up and made safe.

Mr. Mark Kusser has been in contact with Mrs. Sherlund and a contractor has been knocking down weeds. Mr. Kusser does not have a heavy truck to bring in dirt to fill-in the swimming pool; however, he has been picking up branches over the years. The area may have been an eyesore for years but he doesn't know what to do about contractors not showing up.

At 6:55 p.m. Mr. Ferrell moved to close the public hearing. Mr. Coleman seconded.

Resolution 2015-210

DEMOLITION OF IN-GROUND SWIMMING POOL AT 615 E BOGART RD

Mr. Ferrell moved to declare an in-ground swimming pool located at 615 E. Bogart Rd structurally unsafe pursuant to ORC 505.86, to notify the property owners of a complaint filed against them and their property relating to the structurally unsafe in-ground swimming pool, and should the matter not be resolved within thirty days of receipt of said notice, the Township may fill in the swimming pool and demolish the structure following safety regulations and ORC rules and regulations, and the property will be assessed on the tax duplicate for the costs of filling in the swimming pool and clearing the property. County records indicate that this property is owned by Linda E. Lucal Etal. Mr. Coleman seconded.

Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Legal counsel John Coppeler had given the property owner the required notice on October 15. If there is no compliance, Township may move forward with demolition of the structure on November 15, 2015.

OLD BUSINESS

FIREFIGHTERS OATH OF OFFICE

Mr. Coleman commented that three firefighters had been hired at an earlier Board meeting where the firefighters could not attend. Chief Wohlever introduced Michael Abner, Firefighter II and Paramedic, and also a member of Vermilion Township Fire Department and Lifecare Ambulance service; Matthew Roberts, FFI and Basic EMT, and also a member of Bay View Fire Department; Stephen Sheehan, Firefighter II and Basic EMT, also a member of Cedar Fair Fire and EMS. Chief Wohlever administered the Oath of Office at this time. Mr. Coleman welcomed each to the Perkins family and said we look forward to working with them.

NEW BUSINESS

Resolution 2015-211

ACCEPT RESIGNATION OF ZONING COMMISSION MEMBER M. LESCH

Mr. Coleman moved to accept the resignation of Zoning Commission member Matthew Lesch. Mr. Ferrell seconded. His time required coaching in the community and his work schedule has made attending meetings extremely difficult. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-212

APPOINT KATHIE MUELLER TO THE ZONING COMMISSION

Mr. Coleman moved to appoint Kathie Mueller to the Zoning Commission, term ending December 31, 2017. Ferrell seconded. Ms Mueller commented she is looking forward to

serving the township. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution-2015-213

APPOINT TO THE RESIDENTIAL BUILDING CODE & PROPERTY MAINTENANCE CODE OF APPEALS

Mr. Coleman moved and Mr. Ferrell seconded to appoint members to the Residential Building Code and Property Maintenance Code of Appeals as presented:

Brian Stanley, AIA	Term expires 12/31/2016
Tony Schaefer	Term expires 12/31/2017
Michael Oglesbee	Term expires 12/31/2018
David L Rengel	Term expires 12/31/2019
Ed Windau	Term expires 12/31/2020
Ted Kastor	Term expires 12/31/2020

Mr. Boyle commented this board is a new Board of Appeals for the Township. It provides an opportunity for property owners to file an appeal before going to court. All proposed members are qualified to sit on this Board, Mr. Boyle said. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-214

ACCEPT RESIGNATION OF JOHN NOLDER

Mr. Coleman moved to accept the resignation of part-time Property Officer John Nolder, effective October 14, 2015. Mr. Ferrell seconded. Sergeant Donald commented Mr. Nolder has been dividing his time between the Township and Erie County Sheriff office. When he finishes the Police Academy, Mr. Nolder would be welcome to come back to Perkins if a position is available, Sgt Donald said. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution-2015-215

SUPPLEMENTAL APPROPRIATION IN THE FIRE/EMS FUND, \$5,000

Mr. Coleman moved to approve a Supplemental Appropriation in the Fire/EMS fund from Fire/EMS unappropriated monies in the amount of \$5,000 to be used for the purchase of equipment. Mr. Ferrell seconded. The department received a designated donation to be used for the purchase/upgrade of department defibrillators. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-216

DECLARE AS NUISANCE PROPERTY AT 609 DEWITT AVENUE

Mr. Coleman moved to declare 609 Dewitt Ave parcel number 32-04010.000 a nuisance for tall grass and weeds, in accordance with ORC 505.87, and to notify the property owners of a complaint filed against them and their property relating to noxious weeds and/or high grass and should the matter not be resolved within seven days of receipt of said notice, the Township may mow said property and the property will be assessed on the tax duplicate for the costs of mowing and clearing the property. Property owner, as listed on the Erie County Auditors website is Samuel J Jr. & Ora Ott. Mr. Ferrell seconded. The property owners live out of state and there has been no contact with them.

Grass is five to six feet tall. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-217

DECLARE AS NUISANCE PROPERTY AT 3304 MILAN RD

Mr. Coleman moved to declare 3304 Milan Rd parcel number 32-04350.000 a nuisance for tall grass and weeds, in accordance with ORC 505.87 and to notify the property owners of a complaint filed against them and their property relating to noxious weeds and/or high grass and should the matter not be resolved within seven days of receipt of said notice, the Township may mow said property and the property will be assessed on the tax duplicate for the costs of mowing and clearing the property. Property owner, as listed on the Erie County Auditors website is Milan II Company LTD. Mr. Ferrell seconded. The property is behind LaQuinta Motel. Vegetation is above the fence and is filled with many rodents living there. Staff has talked with the owner several times; however, they have mowed only part of the property. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

Resolution 2015-218

ACCEPOT RESIGNATION OF JUSTIN HARRIS

Mr. Coleman moved to the accept resignation of Justin Harris from Zoning Commission. Mr. Ferrell seconded. Mr. Harris has served as an alternate at times. Due to his work schedule he cannot attend meetings and perform his duties as Zoning Commissioner. Roll call vote: Mr. Coleman: aye; Mr. Ferrell: aye; Mr. Lang: aye. Motion carried.

DEPARTMENT REPORTS

Fire Department – Chief Wohlever

- School fire prevention is finished; there were more students this year than in a few years
- Reminded us of the importance of installing smoke detectors and changing the batteries. Fire losses in Perkins Township is down – good fire prevention
- 243 has been in North Carolina for refurbishing
- The department has received a donation from Menards
- New storage unit has arrived which will make for quality storage and is weather safe

Police Department – Sgt Donald

- This year is the second anniversary of Trunk-or-Treat. The public event will be held at the Sandusky Speedway and will begin at 5:00 p.m. Last year's event held at 2610 Columbus was a huge success and the department is looking forward to another fun-filled family event this year.

Highway Department – Superintendent Jackson

- The Services Facility employee entrance sidewalks are lifting in the cold weather; Star builders will be removing the concrete, fixing the problem and pouring new concrete

- The Jeannette Drive roadwork was well done; it just needs finishing touches. Now Donair and Hoffman. One half of Birchwood is open. Next will be Rods and Stoneway. Street work is moving right along.
- Leaf pickup began yesterday
- Salt barn foundation is in; setting block now. The project is anticipated to be complete in mid November. Checking into the possibility of installing electrical service in the salt barn.
- Kroger Marketplace construction workers have begun pouring blacktop there
- The department is prepping plows and heavy trucks for winter

Planning and Development – Director Boyle

- Zoning Commission held a hearing to amend the Zoning Map for the former Sandusky Fence Co on East Perkins, and conducted hearings on several proposed amendments to the text of the Zoning Resolution. These matters will be brought to the Board of Trustees at a future meeting.
- Zoning of Appeals conducted hearings in reference to rear yard setbacks, maximum size for freestanding sign for the new Kroger Marketplace.
- ECEDC conducting meetings with businesses as part of its ongoing Business Expansion and Retention program
- Safe Routes to School Travel Plan was adopted in 2011, and Erie Regional Planning Commission/MPO indicated that an updated Plan is necessary to reflect changes since that Plan was adopted. A Steering Committee was established to assist with that Plan. A public meeting is scheduled in an effort to provide an opportunity for input.
- Preparing a set of guidelines applicable to commercial, office, industrial, and recreational development projects. Goal is to provide for enhanced projects and a more aesthetically pleasing built environment.
- A commercial Real Estate Roundtable is scheduled in conjunction with local real estate and title companies, a lending institution, and local construction interests. Goal is to provide and share information.
- Met with involved local political entities and businesses to discuss site plan requirements related to the proposed Cedar Fair Sports Force development. Ground breaking is expected for spring 2016.

Zoning – Building Inspector Sherlund

- Residential and commercial permits are up compared to last year
- Thanked Superintendent Jackson for gathering quotes for possible demolitions
- Thanked Intern for sharing his knowledge and mapping and hard work during his internship tenure here
- Staff is investigating benefits and costs of new equipment for the department that can provide new and valuable information regarding services the Township could offer developers, business analysts and other Township staff.

NOTICES/CORRESPONDENCE – None

FISCAL OFFICER COMMENTS

Mrs. Gildenmeister presented a Fund Status report for levy funds as of October 23, 2016.

Levy fund and balances:

- General Fund, \$2.4 million
- Road and Bridge Fund, \$230,397
- Police Protection Fund, \$673,997
- Fire and EMS Fund, \$1.4 million
- Road Reconditioning Fund, \$255,149
- Check book balance, \$4.0 million.

Property tax allocation recently received totaled \$255,000. Hotel/motel tax revenue to date is \$764,947.

Mrs. Gildenmeister commented that second-half real estate tax settlements had been credited to tax levy and special funds; no other sizeable revenue is expected this year. The remaining fund balances must pay operating expenses and payroll through the final quarter of 2015 and the first quarter of 2016. Township appropriations and revenue are on track as budgeted.

TRUSTEE DISCUSSION – None

PUBLIC FORUM

Diane Schaefer, Bogart Road, commented that she had gathered from a listing in the Sandusky Register ‘Police Blotter’ that people carrying petitions in the Township had been advised by Township police that they needed a permit. Mrs. Sherlund commented that permits are required for a variety of such activities; however, there is no need for a permit for the activity Ms. Schaefer had just described.

Ms. Schaefer referenced an article in the Sandusky Register ‘Blog’ regarding which public entity is responsible for snow removal on the sidewalks along Milan Road (US SR 250). She said she concluded that according to ODOT the Township is responsible. Mr. Coleman commented this is a continuing discussion.

Ms. Schaefer asked about meeting dates to discuss 2016 Temporary Appropriations. Meeting dates have not been scheduled. She asked about the status of typing up past meeting minutes. Mrs. Gildenmeister commented the Proceedings are progressing.

Kathy Mueller, Patten Tract Road, commented that on November 7 and 8, 2015 Barns Nursery will accept yard waste free of charge – just leaves, no sticks or other yard debris.

There being no further business before the Board, Mr. Coleman moved to adjourn. Mr. Ferrell seconded. Roll call vote: Mr. Ferrell: aye; Mr. Coleman: aye; Mr. Lang: aye. Motion carried. Meeting adjourned at 7:40 p.m.

Timothy Coleman, Chairman

Jane Gildenmeister, Fiscal Officer