

PERKINS TOWNSHIP TRUSTEES

REGULAR SESSION

June 28, 2016

The Perkins Township Trustees met on Tuesday, June 28, 2016 in the Township Services Facility located at 2610 Columbus Avenue. Trustees present were Timothy Coleman, Jeffrey Ferrell and James Lang. Chairman Coleman opened the meeting with the Pledge of Allegiance at 6:00 p.m.

AGENDA

Mr. Coleman moved to adopt the agenda with an addition of a resolution from the Building Department. Mr. Ferrell seconded the motion. All were in favor.

MINUTES

Mr. Coleman moved to accept the minutes of the March 22 and June 14th Regular Session. Mr. Ferrell seconded the motion. All were in favor.

FINANCIAL REPORTS

Mr. Coleman moved to approve financial reports for the period ending June 28, 2016, Mr. Ferrell seconded. All were in favor.

RESOLUTION 2016-130

AWARD CONTRACT TO H & J CONSTRUCTION FOR CONCRETE WORK ON LIN CIRCLE, BIRCHWOOD DRIVE AND JENNETTE DRIVE

Mr. Coleman moved to award the contract to H & J Construction for the concrete work on Lin Circle, Birchwood Drive, and Jeannette Drive in the amount of \$94,311.00. Mr. Ferrell seconded the motion. Allen Jackson explained this was the lowest and best bid received. Both the County Engineer's Office and legal counsel have approved the bid. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

RESOLUTION 2016-131

SUPPLEMENTAL APPROPRIATION FOR THE PARKS DEPARTMENT

Mr. Coleman moved to approve Supplemental Appropriations in General Fund from Unappropriated Resources for the following:

1000-610-323-0000	Repairs & Maintenance	\$ 1,200.00
1000-610-360-0000	Contracted Services	\$ 1,400.00
1000-610-420-0000	Operating Supplies	\$ 2,000.00
1000-610-740-0000	Machinery, Equipment Furniture	\$10,586.00

Mr. Ferrell seconded. This includes the mower and attachments from the Parks and general operating expenses. The funds are from the sale of the truck to Port Clinton and includes a trade-in of a John Deere tractor. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

RESOLUTION 2016-132

AUTHORIZATON TO APPLY FOR 2016 OTARMA MORE GRANT

Mr. Coleman moved to authorize the Fiscal Officer to apply for the 2016 OTARMA More Grant and to accept it if awarded. Mr. Ferrell seconded the motion. Ms. Schaefer explained that this would be for a rolling ladder for use in the Administration's cold storage area. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

RESOLUTION 2016-133

SUPPLEMENTAL APPROPRIATION FOR POLICE DEPARTMENT

Mr. Coleman moved to approve Supplemental Appropriations for the Police Department from Unappropriated General Fund:

From 1000-910-910-0000	General Fund – Transfer Out	\$4,000.00
TO 2191-210-740-0000	Machinery, Equipment, & Furniture	\$4,000.00

Mr. Ferrell seconded the motion. This was the scanning software for vehicle maintenance. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

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RESOLUTION 2016-134

SUPPLEMENTAL APPROPRIATIONS FOR POLICE OCPR GRANT

Mr. Coleman moved to reallocate Appropriations as follows:

From 2191-210-190-0001 Salaries – Full time	\$ 2,610.00
From 2191-210-211-0000 OPERS	\$ 4,460.00
From 2191-210-213-0000 Medicare	\$ 360.00
From 2191-210-230-0000 Workers’ Comp	\$ 490.00
To 2191-210-190-0055 Salaries – OCPR Grant	\$24,348.00
To 2191-210-211-0055 OPERS – OCPR Grant	\$ 4,460.00
To 2191-210-213-0055 Medicare – OCPR Grant	\$ 360.00
To 2191-210-230-0055 Worker’s Comp – OCPR Grant	\$ 490.00
To 2191-210-599-0055 Cost of Survey	\$ 2,000.00

Mr. Ferrell seconded the motion. Ms. Schaefer explained this was to establish line items for the Ohio Community Police Relations Grant. It represents our share of \$7,912.91 and the grant of \$23,738.71. Ms. Schaefer said that we need to track the payroll expenditures of the grant. Rather than set up a separate fund, we can do it through the Police Levy Fund with the specific cost centers. Mr. Ferrell asked what was included in the Cost of the Survey. Chief Klamar said that they need to demonstrate the effectiveness of the grant. They will do this by conducting a survey at the start of the grant period and at the end of the grant period. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

RESOLUTION 2016-135

AMEND SECTION 106.4 VIOLATION PENALTIES OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE

Mr. Coleman moved to amend Section 106.4 to read as follows:

106.4 Violation penalties: Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, and any person aiding, abetting or assisting in any such violation, shall *upon conviction thereof be fined not more than one hundred (\$100.00) for each offense*. Each day that such violation continues after receipt of a violation notice shall be deemed a separate offense.

Mr. Ferrell seconded the motion. Mr. Boyle says this gives our enforcement officer some ‘teeth’. We still have the right to collect the abatement costs regardless of whether the courts levy any fines. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed

DEPARTMENT REPORTS:

FIRE DEPARTMENT

Chief Wohlever read an e-mail regarding the actions of Scott Hillman and his crew who anticipated that health care directives would be needed and talked to the power of attorney for health care before leaving the scene so those wishes could be followed.

The Ohio Fire Chiefs’ Association will be collecting the out dated gear.

The Department has received an EMS grant for 2016-2017 in the amount of \$2,750.00.

Chief Wohlever also thanked everyone that was involved in the fire at ThorWorks. Anything they asked for, ThorWorks provided. He is working with the Fire Association to put a Thank You in the paper.

He will be picking up the Sutphen truck in two weeks.

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POLICE DEPARTMENT

Chief Klamar said that he had his two newest sergeants apply to the Police Executive Leadership College. Sgt. Brent Adams also applied for a grant to attend PELC. They only give out one scholarship per session and Brent was awarded that scholarship.

Last week Chief Klamar spent a portion of every day in the Merriweather/Eastwood area. While the Google maps have changed, they wrote a record number of tickets this past weekend. Offenses include speeding and drugs. The people don't know where they are going and their GPS (phone) are still sending them through that area.

They have also had some problems at the Hammer Huber plaza due to the Hull Road construction work. The actual detour sign send people to Bogart or Perkins Avenue.

HIGHWAY DEPARTMENT

Strawser Construction is complete including the punch list.

Ed Burdue has started on Boston Road in the back. Columbia Gas has finished moving their lines. There may be some issues with the water lines. The lines are encased in lead and therefore flexible. Some areas are close in the clearance. The foreman for Ed Burdue is talking to the County Water Department regarding this.

Alex Etchill of John Hancock & Associates called regarding the various designs they are working on. They are willing to put Strickfaden Park on their front burner if the Trustees wish to go forward with the parking lot/utilities. Mr. Coleman would like to see more details. Mr. Ferrell said that he was in favor of doing it now, but wanted to know how this would affect the grant.

Vikki Fritz gave a short presentation on the Pontem program which will be live once the Trustees approve it. It is very user friendly. Mr. Coleman asked if there was a link that would show where the cemetery is located. There was a discussion about links to a map and labeling of the sections of the cemetery. The Trustee approved going live and thanked Ms. Fritz for all her work.

BUILDING & ZONING

Gary Boyle said that the Trustees will have two hearings at their next meeting. The Zoning Commission will meet on July 11th to consider more amendments to the sign regulations. The Board of Appeals had a hearing on June 20th. They had three hearings regarding signs.

They had also received a call regarding the traffic going through Hammer Huber Plaza.

Mr. Boyle gave an update of the last MPO meeting. Poggemeyer Design Group presented the result of the Route 4 study. The Planning department will continue to look at how to assist in this project.

They received plans for Discount Drug Store, Menard's, and a new medical building for NOMS on Hayes Avenue.

Megan Sherlund, Zoning Inspector, reported that they are enforcing the building and maintenance code. They have taken care of a number of grass nuisances with a number of the property owners taking care of the problems themselves, but the Township has had to contract to mow eight.

Paul Ricci is meeting with those doing residential improvements to explain what is needed in hopes of getting them through the process quickly.

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Mr. Ferrell said that the study that Poggemeyer presented to the MPO committee was for Bogart north on Route 4 Hayes Avenue. He believes that we should send another letter to the County to have another study done for Bogart south at least to the Turnpike. Mr. Ferrell said that going to the Turnpike might help in getting bond money from the Turnpike.

RESOLUTION 2016-136
SUPPORT OF NEXT PHASE OF
STATE ROUTE 4 IMPROVEMENTS STUDY

Mr. Coleman moved to support any efforts by Erie County to authorize a study for road improvements related to State Route 4 from Bogart Road south. Mr. Ferrell seconded the motion. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye. Motion passed.

NOTICES/CORRESPONDENCE

Notices from Ohio Division of Liquor Control – all have been reviewed with no objections:

- Transfer of C1, C2 from Petroleum Delivery Services to Nova8516, LP, 2506 Columbus Avenue
- Transfer of C1, C2, D6 from District Petroleum Products, Inc to Nova8516, LP, 5511 Milan Road
- Transfer of C1, C2 from District Petroleum Products, Inc to Nova8516, LP, 7001 Milan Road
- Transfer of C1, C2 from District Petroleum Products, Inc to Nova8516, LP, 310 W. Perkins
- Transfer of C1, C2, D6 from R. David Riedy Wines, LLC dba Piccolos Wine Shop at 1212 Hull Road, Unit E to D. David Riedy Wines, LLC dba Piccolos Wine Shop at 1338 E. Perkins Avenue #104

The Board does not request a hearing.

FISCAL OFFICER:

- May motel tax report - \$67,954.15 – increase of 5.16% over May of 2015
- First Quarter 2016 information submitted to OhioCheckbook on 6/23. It was updated within 2 hours.
- 2017 Budget hearing is set for July 5, 2016 at 10:00 am
- Special Meeting on June 29, 2016 starting at 9:00 am. - Executive Session(s) as permitted by ORC 121.22(G)(1) and (4) – Purpose:
 - Level 3 Grievance
 - Discussion with Legal Counsel and Department Head(s) to prepare for upcoming negotiations
 - Review applications and interviews of candidates for the open Highway position.
- Total disbursements for the period June 18 – June 30 were \$229,311.02.

TRUSTEE DISCUSSION:

James Lang thanked everyone for their attendance at the Fairview Lanes park re-dedication especially Gary Toll. Mr. Ferrell thank the Highway Department for their assistance. Mr. Coleman thanked Jonah Roesch of the Police Department for being a “cook”.

PUBLIC FORUM:

Gary Toll, on behalf of the Park Board, thanked the Trustees for all their help in getting the new equipment and for the community event.

The next Regular Meeting is July 12, 2016.

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ADJOURNMENT:

With no further business, Mr. Coleman moved that the meeting be adjourned at 7:15 pm. Mr. Ferrell seconded the motion. Roll call vote: Mr. Coleman, aye; Mr. Ferrell, aye; Mr. Lang, aye.

Timothy Coleman, Chairman

Diane Schaefer, Fiscal Officer